



**JOB ANNOUNCEMENT
LANDFILL
DEPARTMENT**

Posting #: 4434-01-21-01

**Opens: January 14th, 2021
Closes: January 27th, 2021**

POSITION: Gate House Operator (LaPoint Landfill)

PURPOSE: Performs a variety of **clerical and first-line public contact duties** as needed to authorize public admittance into county landfill; collects fees and monitors waste to assure compliance with facility regulations.

ESSENTIAL FUNCTIONS:

- Performs as landfill gate attendant; assures appropriate admittance of public and waste collection contractors; determines fees; receives and receipts fees
- Performs general bookkeeping and balancing of daily receipts
- Monitors customer activities to assure compliance with established rules and regulations;

MINIMUM QUALIFICATIONS:

- Graduation from high school;
- AND**
- Six months of general work experience in cashiering or some other related field;
- OR**
- An equivalent combination of education and experience;

WORK SCHEDULE & COMPENSATION:

- Part-time, non-benefitted.
- \$12.00 per hour.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER