

Uintah County Sheriff's Department

Application Information

Applicants will be required to provide the following documents (as applicable) when requested. Failure to provide ALL required documentation may result in your application being eliminated from the process.

- Birth Certificate (if current name differs from that on the birth certificate, provide court documents showing name change)
- If Naturalized, Naturalization Certificate with photo
- High School diploma or General Education Development (GED) certificate
- All post-secondary degrees and vocational training certificates
- College transcripts for all post-secondary education you attended
- Current police officers must provide copies of all certificates
- Former military members must provide discharge or separation papers showing date and type of discharge **for all periods** of service for each branch of the military (i.e. DD-214 Long Form and NGB-22 Form which includes the Separation and Re-entry codes)
- Telephone numbers and physical addresses for your spouse/significant other
- Any letters of recommendation, employment evaluations, or certifications you may wish to include

On the testing day, you will be provided a waiver that must be signed prior to participating in the physical testing section.

Questions should be directed to the Uintah County Sheriff's Department (435) 789-2511 or Uintah County Human Resources Department (435) 781-5389.

EMPLOYMENT APPLICATION
UINTAH COUNTY SHERIFF'S DEPARTEMENT

641 EAST 300 SOUTH #250
VERNAL, UTAH 84078
(435) 789-2511

INSTRUCTIONS TO THE APPLICANT

To receive appointment as a law enforcement officer with this agency, you must at the time of employment meet the following criteria:

1. You must be at least twenty-one (21) years of age.
2. You must be a United States citizen.
3. You must have no felony conviction(s), including any felony conviction(s) that may have been expunged.
4. You must have no felony behavior involving use, production, transportation or sale of illegal drugs or narcotics.
5. You must have a high school diploma or its equivalence.
6. You must currently have, or be able to obtain, A Utah Driver's License.
7. You must be able to qualify for vehicle insurance in the use of a motor vehicle.
8. You may be required to meet certain job related sight and hearing standards required to meet essential job functions.
9. As a condition of employment, you may be required to pass the following job related:
 - A. Physical Agility Test
 - B. Background Investigation
 - C. Psychological Examination
 - D. Polygraph Examination
 - E. Drug Screen
 - F. Medical Examination

The completion of this form is a requirement for consideration for employment with this agency.

All statements are subject to verification.

Inaccuracies or incomplete statements may prevent you from being hired by this agency, may be cause for your removal from the hiring list, or may be considered for termination of employment.

If you need assistance in completing this application or any other accommodations, please contact the human resource office.

In accordance with the Privacy Act of 1974, disclosure of your social security number is voluntary. The social security number will be used for identification purposes to ensure that proper records are obtained.

I have read and understand the above instructions and do agree to the terms and conditions of completing the application.

Name _____ Date _____

If you have met the aforementioned qualifications and understand the requirements for obtaining employment and wish to continue, answer the following questions.

POSITION APPLYING FOR: _____

Name _____

Last

First

Middle

Address _____ City _____ State _____ Zip _____

Residence Telephone _____ Other Telephone Number _____

Are you a United States Citizen? _____ Yes _____ No Social Security Number _____

This position requires that the person qualify and obtain a Utah Driver's License, as well as qualify for automobile insurance. Please answer the following questions.

Current Driver's License Number _____ State _____

Have you been convicted of any criminal offenses other than minor traffic violations?

_____ Yes _____ No

If yes, please explain:

Do you have any criminal charges pending? _____ Yes _____ No

If yes: Type of Charge _____

Date _____

Location _____

Disclosure of a misdemeanor criminal record will not necessarily disqualify you from employment consideration. Each conviction will be evaluated on its own merit with respect to time, circumstances and seriousness, in relation to the job for which you are applying. However, failure to disclose such information may result in disqualifying you from employment consideration or termination of employment.

EDUCATION:

A Position as a law enforcement officer requires you to have a high school education or its equivalent. Please complete the following table.

| | Name of School | Location | Dates Attended | Major Studies | Hours Obtained | List Diploma or Degree received |
|----------------------------|----------------|----------|----------------|---------------|----------------|---------------------------------|
| High School or Equivalent | | | | | | |
| College | | | | | | |
| Graduate School | | | | | | |
| Trade or Vocational School | | | | | | |

Please list skills that are relevant to the job(s) for which you are applying:

EMPLOYMENT:

List below present and all past employment, beginning with your most recent.

| Position Held Name and Address of Company | From Mo./Yr. | To Mo./Yr. | Starting Salary (Monthly) | Last Salary (Monthly) | Reason For Leaving | Name Of Supervisor |
|--|------------------------------------|---------------|------------------------------|--------------------------|--------------------|--------------------|
| | | | | | | |
| | Briefly describe the work you did: | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Telephone: | | | | | | |

| Position Held Name and Address of Company | From Mo./Yr. | To Mo./Yr. | Starting Salary (Monthly) | Last Salary (Monthly) | Reason For Leaving | Name Of Supervisor |
|--|------------------------------------|---------------|---------------------------------|-----------------------------|--------------------------|--------------------------|
| | | | | | | |
| | Briefly describe the work you did: | | | | | |
| | | | | | | |
| | | | | | | |
| Telephone: | | | | | | |

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|--|------------------------------------|---------------|---------------------------------|-----------------------------|--------------------------|--------------------------|
| | | | | | | |
| | Briefly describe the work you did: | | | | | |
| | | | | | | |
| | | | | | | |
| Telephone: | | | | | | |

| Position Held Name and Address of Company | From Mo./Yr. | To Mo./Yr. | Starting Salary (Monthly) | Last Salary (Monthly) | Reason For Leaving | Name Of Supervisor |
|--|------------------------------------|---------------|---------------------------------|-----------------------------|--------------------------|--------------------------|
| | | | | | | |
| | Briefly describe the work you did: | | | | | |
| | | | | | | |
| | | | | | | |
| Telephone: | | | | | | |

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|--|------------------------------------|-------------|---------------------------------|-----------------------------|--------------------------|--------------------------|
| | | | | | | |
| | Briefly describe the work you did: | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Telephone: | | | | | | |

Account for any time that you were unemployed by listing the beginning and ending dates:

Do you authorize us to inquire about you from your present employer? _____ Yes _____ No

Include on separate paper the last 10 years of residential history (including physical addresses of residences, and names and phone numbers for all landlords).

Having made application for employment with Uintah County Sheriff's Department, I hereby authorize the Uintah County Government to conduct a detailed background investigation and understand that all information pertaining to such application and investigation will be kept confidential and released only to authorized individuals. I understand that should any investigation disclose any misrepresentation, falsification, omission or concealment of material fact, my application may be rejected and my name removed from the eligibility list, and **if already employed, I may be dismissed**. I also understand that certain information or offenses may preclude me from further consideration or result in termination. I hereby release your organization or any other agency involved in releasing this information from any civil or criminal liability arising under the Federal Rights and Privacy Act or other applicable State and County statutes.

Signature of Applicant

Date

Voluntary Self Identification Form



UINTAH COUNTY

State of Utah

152 E 100 N, Vernal, UT
84078

435-781-0770

This form is to be completed and delivered with the Application of Employment. The information on this survey **will NOT** be considered while recruiting, screening, or selection of candidates. The information on this form is for statistical data collection only. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

PLEASE PRINT

| | | |
|----------|---|---|
| 1 | I wish to complete this survey | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2 | Position(s) applied for: | |
| 3 | Gender | <input type="checkbox"/> Male <input type="checkbox"/> Female |
| 4 | Race/Ethnic Background | <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> American Indian/Native American/Alaskan <input type="checkbox"/> Black (not of Hispanic Origin) <input type="checkbox"/> White (not of Hispanic Origin) <input type="checkbox"/> Hispanic <input type="checkbox"/> Unknown |
| 5 | Disabled? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6 | Age | <input type="checkbox"/> Under 40 <input type="checkbox"/> 40+ |
| 7 | Veteran? | <input type="checkbox"/> Yes <input type="checkbox"/> No Years of Service |
| 8 | How did you hear about the position? | |



Uintah County Sheriff's Department

*641 East 300 South, Suite #250
Vernal, UT 84078*

*Vance Norton
Sheriff*

*R. Ed Spann
Chief Deputy*

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_____ Dated _____ 201__.

Scribed before me on this _____ day of _____, 201__.
Notary

Office: (435) 789-2511; Fax: (435) 781-5412