



# Uintah County

## Job Description

<b>Title:</b>	Groundskeeper I	<b>Code:</b>	813
<b>Division:</b>	Operations	<b>Effective Date:</b>	4/18
<b>Department:</b>	Facilities	<b>Last Revised:</b>	4/18
<b>FLSA Cat:</b>	Non-Exempt	<b>Pay Grade:</b>	5

### GENERAL PURPOSE

Performs a variety of **entry level, field maintenance and operations duties** as needed to perform all phases of Facilities operations, i.e., mowing, Facilities turf management and beautification.

### SUPERVISION RECEIVED

Works under general supervision of the Facilities Manager.

### SUPERVISION EXERCISED

May provide general supervision to junior groundskeepers, volunteers, or other part time workers.

### ESSENTIAL FUNCTIONS

Performs various field duties such as mowing and trimming of grass, removal of weeds, pruning and care of trees and shrubs; clean and maintain all flower beds.

Assists in the operation of all facilities grounds and maintenance duties

Assists in repair and maintenance of all equipment

Assists in maintenance of all irrigation and time clock management.

Operates a variety of equipment including dump truck, lawn mowers, snow blowers, tamping machines, weed eaters, tractors, blowers etc.; performs routine maintenance of equipment.

Performs mowing and watering of turf; carries out supplemental irrigation to sustain or force growth; perform routine maintenance of automated sprinkler systems.

Performs seasonal duties such as snow removal, snow plowing, etc.; operates equipment to perform maintenance functions as needed.

Performs related duties as required.

### MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from high school;

AND

B. No experience necessary;

2. Knowledge, Skills, and Abilities:

**Some knowledge** of equipment such as backhoe, dump truck, mowers, etc.; of hazards and related safety precautions associated with equipment operations; of herbicides, and fungicides, and proper application of the same; of turf and greens management; of interpersonal communication skills.

**Skill in** the operation of various types of light equipment.

**Ability to** communicate effectively, verbally and in writing; develop effective working relationships with supervisor, subordinates, and the public.

3. Special Qualifications:

None.

4. Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Frequent local travel required in normal course of job performance.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_  
(Employee)